

**Exhibit B**  
**PROJECT STATUS REPORT**  
**for the Community Preservation Committee**

Project Name: Chamberlin Park Bridge Design and Survey

Project Number: #10-20 Status Report Date: 10/7/25

Project Award Date: 7/1/2021 Project Completion Deadline (30 months after award): 1/1/2024

**Interim Status Report.** *The awardee shall submit an Interim Status Report twice per year in April and October, or on such other schedule as requested by the CPC. The CPC may request a site visit and/or copies of any completed studies or materials for its files.*

**Final Status Report.** *Once the Project is complete, the awardee must submit a Final Report to the CPC. The Final Report shall include narratives; a detailed expenditures report; before, during, and after photographs; and any other defined conditions specific to the Project established by the CPC. In the narratives, please describe the Project in its entirety, from start to finish.*

**Extension Request.** *If the awardee anticipates the CPA-funded portion of the Project will extend beyond the thirty (30) month grant period, then prior to the end of such period, an extension request must be submitted in writing to the CPC for consideration. If an extension request with an accompanying explanation for such request is not timely received, the CPC may decide to return any remaining unexpended funds to the General CPA fund. Please provide a detailed justified Extension Request for consideration by the CPC under item 6 below.*

1. **Brief Project Summary (one paragraph from application describing the Project goals, scope and budget):**  
Survey and permitting services to replace the footbridge and repair the walkway between Chamberlin Park and the Keyes Road municipal parking lot. Funds will be used to conduct survey around the bridge and walkway, and to obtain approval from the Natural Resources Commission. The timeline for this project has been extended due to capital funding for construction not anticipated to be budgeted until FY29. An interim patch repair was completed on the bridge deck in Fall 2023, and the bridge deck and railings in Fall 2025 (funded through the Division's operating budget).
2. **What is the date your Project began or will begin spending the CPC funds?** June 2026
3. **What is the expected Project completion date?** December 2026
4. **What percentage of the Project has been completed to date?** 0
5. **Describe work completed to date and key Project milestones that have been reached:** Please see #1.
6. **Describe the remaining work on the Project and projected timeline it will be complete:** Remaining work consists of issuing an RFQ, selecting a contractor, and obtaining survey and design of the area around the Chamberlin Bridge and walkway. All work is anticipated to be complete by December 2026.
7. **Expenditure Report:**
  - a. **Attach a detailed Expenditure Report to this Project Status Report** N/A
  - b. **Account for the amount of CPC funds expended to date with a brief narrative** N/A
  - c. **Account for any remaining unexpended funds** N/A

- 8. **Describe your outreach efforts:** Trails Committee, NRC, and Conservation Coffee updates
- 9. **Additional comments or explanation for the CPC to consider.** With the departure of the Assistant Natural Resources Director in June 2025, and the absence of the Land Manager between May and September 2025, several Division priorities, including this project, were put on hold due to the need to provide essential wetland permitting services required by statutory timeframes.

Name of person who completed this Report: Delia Kaye Date: 10/7/2025

Contact Information /Email Address: Natural Resources Director, dkaye@concordma.gov