



OLD NORTH BRIDGE

TOWN OF CONCORD

TOWN HOUSE - P.O. BOX 535
CONCORD, MASSACHUSETTS 01742

MCI Concord Advisory Board Agenda

Monday, November 17, 2025 at 12:30 PM

Town House, 22 Monument Square
Select Board Meeting Room and via Zoom

More information on the MCI Concord Redevelopment:

www.mci-concord.org

Join Zoom Meeting

<https://us02web.zoom.us/j/82931949497?pwd=QWw1EUebPm29qYYR03S3CY68z6Sx7t.1>

Meeting ID: 829 3194 9497

Passcode: 980568

Dial In: 13052241968

#	Agenda Item
I.	Call to Order - Clerk of the Meeting
II.	Approve Meeting Minutes - November 3, 2025 - November 3, 2025 – Executive Session for Approval but Not Release
III.	Discuss Updates: - Town Staff - DCAMM Coordination - Land Use Working Group - Quarterly Update to the Select Board - Subcommittees
IV.	Public Comment

V.	Executive Session under M.G.L. c. 30A, § 21(a)(6) to consider the purchase, exchange, lease or value of real property (MCI Concord), if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body <i>and not to return to Open Session</i>
VI.	Adjournment

**Times are approximate and subject to change*



The Town of Concord endeavors to make public meetings accessible to all members of the community. To request a meeting accommodation or modification, please contact our ADA Coordinator Jessica Porter at jporter@concordma.gov or at 978-318-3028. Please make any requests for accommodation or modifications at least two (2) business days prior to the scheduled meeting.

Town of Concord
MCI Concord Advisory Board
Minutes
November 3, 2025

Pursuant to notice duly filed with the Town Clerk, the MCI Concord Advisory Board convened in a joint meeting with the Select Board at the Town House, Select Board Room and via Zoom on Monday, November 3, 2025 at 12:00 PM.

Present for the Select Board were: Mark Howell, Chair, Wendy Rovelli, Clerk, Paul Boehm, Mary Hartman, and Cameron McKennitt (*joined during the Executive Session*)

Present for the Advisory Board were: Elizabeth Akehurst-Moore, Scott Bates, Erin Cusker, Dan Gainsboro, Co-Chair, Mark Howell, Peter Lowitt, Patrick McCurdy, Co-Chair, and Linda Miller

Also present were: Kerry Lafleur, Town Manager, Megan Zammuto, Deputy Town Manager, Alan Cathcart, Director of Public Works, Alyssa Sandoval, Director of Community Development, Russ Karlstad, Facilities Manager, and Shannon McAndrew, Management Specialist

Call to Order

Chair Howell called the meeting of the Select Board to order at 12:00 PM. Ms. Rovelli confirmed that Mr. Howell, Mr. Boehm, Ms. Hartman, and herself were present.

Co-Chair Gainsboro called the meeting of the Advisory Board to order at 12:00 PM. Mr. Gainsboro confirmed that Ms. Akehurst-Moore, Mr. Bates, Ms. Cusker, Mr. Howell, Mr. Lowitt, Co-Chair McCurdy, Ms. Miller, and himself were present. Mr. Gainsboro also volunteered as Clerk for the meeting.

Public Comment

John Hickling of 111 Monument Street invited the Select Board to a flag raising ceremony in Monument Square on Monday, November 10, 2025 to honor the 250th anniversary of the United States Marine Corp. Mr. Hickling noted the time of the ceremony is to be confirmed and that all are welcomed.

Approval of MCI Concord Advisory Board Meeting Minutes

Upon a motion duly made and seconded, it was **voted**: to approve the Open Session minutes of October 20, 2025 and to approve **but not release** the Advisory Board Executive Session minutes of October 20, 2025.

Roll Call Vote:

Ms. Akehurst-Moore – Aye
Mr. Bates – Aye
Ms. Cusker – Aye
Mr. Gainsboro – Aye
Mr. Howell – Aye

**Town of Concord
MCI Concord Advisory Board
Minutes
November 3, 2025**

Mr. Lowitt – Aye
Mr. McCurdy – Aye
Ms. Miller – Aye

**Department of Capital Asset Management & Maintenance (DCAMM)
and Town Staff Coordination Updates**

Deputy Town Manager Megan Zammuto noted the routine meeting with DCAMM, a couple of Advisory Board members, and Town Staff took place on the previous Friday afternoon.

Executive Session under M.G.L. c. 30A, § 21(a)(6)

Upon a motion duly made and seconded, it was UNANIMOUSLY **voted:** to enter an **Executive Session under M.G.L. c. 30A, § 21(a)(6)** to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body *and not return to Open Session.*

Roll Call Vote:

Mr. Howell – Aye
Ms. Rovelli – Aye
Mr. Boehm – Aye
Ms. Hartman – Aye
Mr. McKennitt – Not yet present

Roll Call Vote:

Ms. Akehurst-Moore – Aye
Mr. Bates – Aye
Ms. Cusker – Aye
Mr. Gainsboro – Aye
Mr. Howell – Aye
Mr. Lowitt – Aye
Mr. McCurdy – Aye
Ms. Miller – Aye

Meeting Materials:

[MCI Concord Advisory Board Meeting Packet for November 3, 2025](#)

[MCI Concord Advisory Board Meeting Recording for November 3, 2025](#)